

West Yorkshire Combined Authority's Privacy Policy

For the purposes of the Data Protection Act (2018) and the General Data Protection Regulations (GDPR), the 'controller' of the personal data which you provide in the attached form is the West Yorkshire Combined Authority ("the Combined Authority", "we", "us") of Wellington House, 40-50 Wellington St, Leeds LS1 2DE (Tel: 0113 251 7272). The Combined Authority is registered with the Information Commissioner's Office with registration number ZA051694.

The Combined Authority is collecting this data and will process it for the purpose of understanding and identifying information that is relevant to the 'Leeds City Centre Cycling Improvements' Project.

The Combined Authority will share your information with Leeds City Council. Leeds City Council is registered with the Information Commissioner's Office with registration number Z5943577.

All questions about your personal data are optional, however, we have asked for this information as we recognise that the needs of different customer groups can vary and we are committed to improving transport services for all customers within the region. Other data provided voluntarily will be used to target information specific to the subject.

There may be other circumstances in which we may share or use certain information about you, which are:

- if we have a legal obligation to do so or if we are required or requested to do so by a competent authority such as the police or a court;
- if we need to use or disclose your information to obtain legal advice or in connection with legal proceedings;
- if we need to share your information to protect your vital interests if you are unable to give us consent or it is unreasonable for us to ask for your consent in the circumstances (e.g. if you are injured).

We will retain your information for the duration of the consultation phase of the project in accordance with our information retention policy and on the expiration of such period we will safely delete it.

Information provided to the Combined Authority will be processed on the basis of consent. As a data subject you have a number of rights under the DPA. These include the right to withdraw your consent and access the information which we hold about you. In some cases you may have a right to have your personal data rectified, erased or restricted, and to object to certain use of your data. For further information, please visit www.westyorks-ca.gov.uk/footer/privacy-notice-and-cookie-policy.

If you wish to contact us about this privacy statement or to make a request, please use the following details:

West Yorkshire Combined Authority Wellington House
40-50 Wellington Street
Leeds
LS1 2DE
E-Mail: Rebecca.BrookesDPO@westyorks-ca.gov.uk
Tel: 0113 251 7272

If you are unsatisfied with the manner in which we collect or handle your personal data you have a right to make a complaint to the Information Commissioner's Office. Information about how to make complaints can be found on the ICO's website at <https://ico.org.uk>

